

OnTimeParts.com Tutorial: Saving To a List

Shopping Lists are a functionality that allows users to save frequently ordered items to a list. The benefits of a Shopping List are several fold: they never expire like a shopping cart would, users can create and save as many as they like and this is the most convenient way for users to reorder the same parts over and over again without actually searching and adding each of the items into their shopping cart.





- To create a Shopping List, you must first add the desired parts to a Shopping Cart. The “Save To List” feature is only available from within the Shopping Cart in the “Actions” dropdown.
- After you’ve added all the parts to your cart that you’re interested in saving to a Shopping List, click in the “Actions” text box and choose “Save To List” from the dropdown selections. Then click the “Go” button.

Shopping Cart

[Continue Shopping](#) **Actions** [Go](#) [Checkout](#)

- Check Availability
- Delete Cart
- Order Form
- Save Cart
- Save To List**
- Share Cart

✓ Your Store cart expires on 21-DEC-2014. Please save this cart if you intend to use it beyond this date

Part Description	Unit Price / UOM	Quantity	Price	Remove
 Part #: 140038160 MDRTR197-I-16BF SST 32.5IR--TR16.00 <input type="text" value="Please enter your part reference info here..."/>	\$31.22 / Each	<input type="text" value="1"/>	\$31.22	
 Part #: 51021301 510 PAD DRIVER WWEAR IND Cross Reference Number(s): 000058, 000055, 888505, AD7034040, 22224100, 978357, 7041183, 17041183, 000055P, 7034040 <input type="text" value="Please enter your part reference info here..."/>	\$5.63 / Foot	<input type="text" value="50"/>	\$281.50	

[Recalculate](#) **Sub-Total: \$312.72**
Shipping and Handling: **\$171.52**
Tax: **\$28.14**
Total: 512.38

[Continue Shopping](#) **Actions** [Save Cart](#) [Go](#) [Checkout](#)

- After clicking on the “Go” button, you will be taken to a page where you will be asked to name your list and then save it by clicking the “Apply” button:

- After entering a list name and saving, you will be redirected to a Shopping Lists page.

Save to Shopping List



[Cancel](#) [Apply](#)

New List

* List Name ←

Comments

* Indicates required field [Cancel](#) [Apply](#)

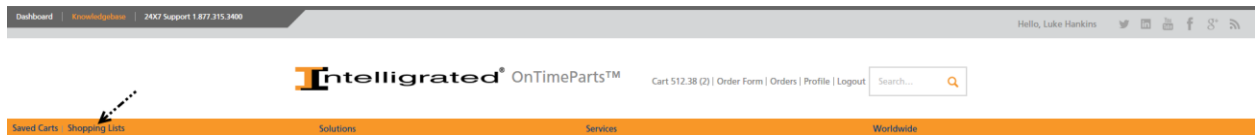
 **Confirmation** 
Your items of the current cart (excluding promotional items) have been saved into the shopping list.

Shopping Lists

Click on a shopping list name to view the details

List Name	Comments	Created Date
Roller & Cable		21-NOV-2014

- To access your saved list in the future, you would click on the 'Cart' link located in header and then 'Shopping Lists' link located in the orange ribbon:



- After clicking on the link, you will be taken to the Shopping Lists page and will have access to view all the Shopping Lists that you've saved.

Shopping Lists

Click on a shopping list name to view the details

List Name	Comments	Created Date
Roller & Cable		21-NOV-2014

- Functions you can perform while on the Shopping List page include:
 - deleting item(s) from your Shopping List
 - adding selected item(s) to your Cart,
 - updating quantities on the Shopping List
 - continuing to shop on OnTimeParts.com

Shopping List Details

Continue Shopping Delete Update Quantity

List Name: **Roller & Cable**
 Created Date: **21-NOV-2014**

Select	Part #	Part Description	UOM	Quantity
<input type="checkbox"/>	FREIGHT CHARGES	Freight Charges	Each	1
<input type="checkbox"/>	140038160	MDRTR197-I-16BF SST 32.SIR---TR16.00	Each	1
<input type="checkbox"/>	51021301	510 PAD DRIVER W/WEAR IND	Foot	50

Continue Shopping Delete Update Quantity

- If you choose the “Continue Shopping” button you will be redirected back to the homepage.

Shopping List Details

[Continue Shopping](#) [Delete](#) [Update Quantity](#)

List Name: **Roller & Cable**
 Created Date: **21-NOV-2014**

Select Item(s) and... [Delete](#) [Add to Cart](#)

Select All | Select None

Select	Part #	Part Description	UOM	Quantity
<input type="checkbox"/>	FREIGHT CHARGES	Freight Charges	Each	<input type="text" value="1"/>
<input type="checkbox"/>	140038160	MDRTR197-I-16BF SST 32.5IR--TR16.00	Each	<input type="text" value="1"/>
<input type="checkbox"/>	51021301	510 PAD DRIVER W/WEAR IND	Foot	<input type="text" value="50"/>

[Continue Shopping](#) [Delete](#) [Update Quantity](#)

- To delete a Shopping List, click on the “Delete” button between the “Continue Shopping” button and the “Update Quantity” button, You will be asked to confirm whether or not you want to permanently delete the Shopping List.

Shopping List Details

[Continue Shopping](#) [Delete](#) [Update Quantity](#)

List Name: **Roller & Cable**
 Created Date: **21-NOV-2014**

Select Item(s) and... [Delete](#) [Add to Cart](#)

Select All | Select None

Select	Part #	Part Description	UOM	Quantity
<input type="checkbox"/>	FREIGHT CHARGES	Freight Charges	Each	<input type="text" value="1"/>
<input type="checkbox"/>	140038160	MDRTR197-I-16BF SST 32.5IR--TR16.00	Each	<input type="text" value="1"/>
<input type="checkbox"/>	51021301	510 PAD DRIVER W/WEAR IND	Foot	<input type="text" value="50"/>

[Continue Shopping](#) [Delete](#) [Update Quantity](#)

- By clicking on the “Update Quantity” button, you will be able to update the quantities that are already present on the parts in the Shopping List

Shopping List Details

[Continue Shopping](#) [Delete](#) [Update Quantity](#)

List Name: **Roller & Cable**
Created Date: **21-NOV-2014**

Select Item(s) and... [Delete](#) [Add to Cart](#)

Select All | Select None

Select	Part #	Part Description	UOM	Quantity
<input type="checkbox"/>	FREIGHT CHARGES	Freight Charges	Each	1
<input type="checkbox"/>	140038160	MDRTR197-I-16BF SST 32.5IR—TR16.00	Each	1
<input type="checkbox"/>	51021301	510 PAD DRIVER W/WEAR IND	Foot	50

Shopping List Details

[Continue Shopping](#) [Delete](#) [Update Quantity](#)

List Name: **Roller & Cable**
Created Date: **21-NOV-2014**

Select Item(s) and... [Delete](#) [Add to Cart](#)

Select All | Select None

Select	Part #	Part Description	UOM	Quantity
<input type="checkbox"/>	FREIGHT CHARGES	Freight Charges	Each	1
<input type="checkbox"/>	140038160	MDRTR197-I-16BF SST 32.5IR—TR16.00	Each	1
<input type="checkbox"/>	51021301	510 PAD DRIVER W/WEAR IND	Foot	150

[Continue Shopping](#) [Delete](#) [Update Quantity](#)

- To delete a part from a Shopping List, choose the part you would like to delete and click on the “Delete” button next to the “Add to Cart: button. You will be able to remove selected items from the Shopping List.

Shopping List Details

Continue Shopping Delete Update Quantity

List Name: **Roller & Cable**
 Created Date: **21-NOV-2014**

Select Item(s) and...
Delete
Add to Cart

Select All
Select None

Select	Part #	Part Description	UOM	Quantity
<input type="checkbox"/>	FREIGHT CHARGES	Freight Charges	Each	1
<input checked="" type="checkbox"/>	140038160	MDRTR197-I-16BF SST 32.5IR---TR16.00	Each	1
<input type="checkbox"/>	51021301	510 PAD DRIVER W/WEAR IND	Foot	150

Continue Shopping Delete Update Quantity

- By clicking on the “Add to Cart” button, you will send the selected items to your active Shopping Cart.

Shopping List Details

Continue Shopping Delete Update Quantity

List Name: **Roller & Cable**
 Created Date: **21-NOV-2014**

Select Item(s) and...
Delete
Add to Cart

Select All
Select None

Select	Part #	Part Description	UOM	Quantity
<input checked="" type="checkbox"/>	140038160	MDRTR197-I-16BF SST 32.5IR---TR16.00	Each	1
<input checked="" type="checkbox"/>	51021301	510 PAD DRIVER W/WEAR IND	Foot	50
<input type="checkbox"/>	FREIGHT CHARGES	Freight Charges	Each	1





Continue Shopping Delete Update Quantity

- The user is then sent to their active Shopping Cart.

Shopping Cart

Continue Shopping **Actions** Save Cart Go Checkout

✔ Your Store cart expires on 21-DEC-2014. Please save this cart if you intend to use it beyond this date

Part Description	Unit Price / UOM	Quantity	Price	Remove
 <p>Part #: 140038160 MDRTR197-I-16BF SST 32.SIR--TR16.00 <input type="text" value="Please enter your part reference info here..."/></p>	\$31.22 / Each	<input type="text" value="1"/>	\$31.22	
 <p>Part #: 51021301 510 PAD DRIVER W/WEAR IND Cross Reference Number(s): 000058, 000055, 888505, AD7034040, 22224100, 978357, 7041183, 17041183, 000055P, 7034040 <input type="text" value="Please enter your part reference info here..."/></p>	\$5.63 / Foot	<input type="text" value="50"/>	\$281.50	
Recalculate Sub-Total: \$312.72 Shipping and Handling: \$15.53 Tax: \$28.14 Total: 356.39				

Continue Shopping **Actions** Save Cart Go Checkout