

OnTimeParts.com Tutorial: Saving To a List

Shopping Lists are a functionality that allows users to save frequently ordered items to a list. The benefits of a Shopping List are several fold: they never expire like a shopping cart would, users can create and save as many as they like and this is the most convenient way for users to reorder the same parts over and over again without actually searching and adding each of the items into their shopping cart.

- To create a Shopping List, you must first add the desired parts to a Shopping Cart. The "Save To List" feature is only available from within the Shopping Cart in the "Actions" dropdown.
- After you've added all the parts to your cart that you're interested in saving to a Shopping List, click in the "Actions" text box and choose "Save To List" from the dropdown selections. Then click the "Go" button.

Shoppin	-	De Or Sa	neck Availability elete Cart rder Form we Cart we To List	Go	Ch	eckout
	xpires on 21-DEC-2014. Please save this cart if you intend t	Sh	are Cart			
<u>s</u>	Part Description Part #: 140038160 MDRTR197-I-16BF SST 32.5IRTR16.00 Please enter your part reference info here		\$31.22 / Each		\$31.22	Remove
	Part #: 51021301 510 PAD DRIVER W/WEAR IND Cross Reference Number(s): 000058, 000055, 88850 AD7034040, 22224100, 978357, 7041183, 17041183 7034040 Please enter your part reference info here		\$5.63 / Foot 5P,	50	\$281.50	Î
			Recalculate Su Shipping and H	Tax:		
	Continue Shopping	Actions	Save Cart 📀	Go	Ch	eckout

• After clicking on the "Go" button, you will be taken to a page where you will be asked to name your list and then save it by clicking the "Apply" button:



• After entering a list name and saving, you will be redirected to a Shopping Lists page.

Save to Shop	oing List	
		Cancel Apply
New List		
* List Name Roller & C	Cable	€··
Comments	\sim	
		``
* Indicates required field		Cancel Apply
Confirmation 🗳		
Your items of the current	cart (excluding promotional items) have been saved into the shopping list.
Shopping Li	sts	
Click on a shopping list n	ame to view the details	
List Name	Comments	Created Date
Roller & Cable		21-NOV-2014

• To access your saved list in the future, you would click on the 'Cart' link located in header and then 'Shopping Lists' link located in the orange ribbon:



• After clicking on the link, you will be taken to the Shopping Lists page and will have access to view all the Shopping Lists that you've saved.



Shopping Lists

Click on a shopping list name to view the details

List Name	Comments	Created Date
Roller & Cable		21-NOV-2014

- Functions you can perform while on the Shopping List page include:
 - deleting item(s) from your Shopping List
 - o adding selected item(s) to your Cart,
 - o updating quantities on the Shopping List
 - o continuing to shop on OnTimeParts.com

Shopping List Details

		Continue Shoppin	g Delete	Up	date Quantity
	List Nar	ne: Roller & Cable			
	Created Da	ate: 21-NOV-2014			
Select If	tem(s) and		Delete	Ad	d to Cart
elect A	II Select None				
Select	Part #	Part Description		UOM	Quantity
	FREIGHT CHARGES	Freight Charges		Each	1
	140038160	MDRTR197-I-16BF SST 32.5IRTR16.00		Each	1
	51021301	510 PAD DRIVER W/WEAR IND		Foot	50

Continue Shopping	Delete	Update Quantity
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• If you choose the "Continue Shopping" button you will be redirected back to the homepage.



Shopping List Details

		me: Roller & Cable			date Quantity
Select I	tem(s) and		Delete	Ad	d to Cart
Select A	II Select None				
Select	Part #	Part Description		UOM	Quantity
	FREIGHT CHARGES	Freight Charges		Each	1
	140038160	MDRTR197-I-16BF SST 32.5IRTR16.00		Each	1
	51021301	510 PAD DRIVER W/WEAR IND		Foot	50
					1
		Continue Shopping	Delete		date Quantity

• To delete a Shopping List, click on the "Delete" button between the "Continue Shopping" button and the "Update Quantity" button, You will be asked to confirm whether or not you want to permanently delete the Shopping List.

Shopping List Details								
			Continue Shopping	Delete	Up	date Quantity		
List Name: Roller & Cable								
	Created Da	ite: 21-NOV-2014	•*					
Select If	tem(s) and			Delete	Ade	d to Cart		
Select A	II Select None							
Select	Part #	Part Description			UOM	Quantity		
	FREIGHT CHARGES	Freight Charges			Each	1		
	140038160	MDRTR197-I-16BF S	ST 32.5IRTR16.00		Each	1		
	51021301	510 PAD DRIVER W	WEAR IND		Foot	50		





• By clicking on the "Update Quantity" button, you will be able to update the quantities that are already present on the parts in the Shopping List

Shopping List Details

	List Nar	me: Roller & Ca	ble				
	Created Da	ate: 21-NOV-20	14			••*	
oloct	Item(s) and				Delete		ld to Cart
					Delet		
Select	All Select None	Part Descri	ntion			UOM	Quantity
	FREIGHT CHARGES	Freight Cl				Each	1
	140038160		-	32.5IRTR16.00		Each	1
	51021301	510 PAD I	DRIVER W/W	/EAR IND		Foot	50
				Continue Shopping	J Delet	te Up	odate Quantity
no	pping List D	etails		Continue Shopping Continue Shopping			
ho	List Nar	etails ne: Roller & Ca nte: 21-NOV-20				ete U	Jpdate Quantity
	List Nar	ne: Roller & Ca			g Dele	ete U	
elect I	List Nar Created Da	ne: Roller & Ca			g Dele	ete U	Jpdate Quantity
elect I	List Nar Created Da tem(s) and	ne: Roller & Ca	14		g Dele	ete U	Update Quantity
elect I	List Nar Created Da tem(s) and	ne: Roller & Ca	14 iption		g Dele	ete U	Update Quantity Add to Cart
elect I elect A	List Nar Created Da tem(s) and NI Select None Part #	ne: Roller & Ca ite: 21-NOV-20 Part Descri Freight Cl	14 iption harges		g Dele	ete U ••••• te A	Update Quantity
elect I elect A	List Nar Created Da tem(s) and VI Select None Part # FREIGHT CHARGES	ne: Roller & Ca ite: 21-NOV-20 Part Descri Freight Cl MDRTR15	14 iption harges	Continue Shoppin	g Dele	ete U te A UOM Each	Update Quantity



• To delete a part from a Shopping List, choose the part you would like to delete and click on the "Delete" button next to the "Add to Cart: button. You will be able to remove selected items from the Shopping List.

		Continue Shopping	Delete	Up	date Quantity
	List Nan	ne: Roller & Cable			
	Created Da	te: 21-NOV-2014			
elect l	tem(s) and	-	Delete	Ad	d to Cart
elect A	All Select None	******* 7			
Select	Part #	Part Description		UOM	Quantity
	FREIGHT CHARGES	Freight Charges		Each	1
	140038160	MDRTR197-I-16BF SST 32.5IRTR16.00		Each	1
	51021301	510 PAD DRIVER W/WEAR IND		Foot	150
	•••				1

• By clicking on the "Add to Cart" button, you will send the selected items to your active Shopping Cart.

Shopping List Details

		Continue Shopping	Delete U	pdate Quantity
	List Nam	e: Roller & Cable		
	Created Dat	te: 21-NOV-2014		
elect l	tem(s) and		Delete A	dd to Cart
elect A	II Select None			1
Select	Part #	Part Description	ООМ	Quantity
✓	140038160	MDRTR197-I-16BF SST 32.5IRTR16.00	Each	1
	51021301	510 PAD DRIVER W/WEAR IND	Foot	50
•		Freight Charges	Each	





• The user is then sent to their active Shopping Cart.

Shopping Cart

	Continue Shopping Actions	Sa	ave Cart	\odot	Go	Ch	eckout
✓ Your Store cart e	xpires on 21-DEC-2014. Please save this cart if you intend to use it b	beyor	nd this date				
	Part Description		Unit Price	/ UOM	Quantity	Price	Remove
	Part #: 140038160 MDRTR197-I-16BF SST 32.5IRTR16.00 Please enter your part reference info here		\$ 31.22	/ Each	1	\$31.22	
	Part #: 51021301 510 PAD DRIVER W/WEAR IND Cross Reference Number(s): 000058, 000055, 888505, AD7034040, 22224100, 978357, 7041183, 17041183, 000055 7034040	5P,	\$5.63	/ Foot	50	\$281.50	Î
	Please enter your part reference info here		calculate Shipping a		5	\$15.53 \$28.14	
	Continue Shopping Actions	Sa	ave Cart	\odot	Go	Ch	eckout